

PRIME GRANT PROJECT

REGULATIONS OF CALL FOR PHASE 1 AND SELECTION FOR PHASE 2

APPLICATION PERIOD: 14.01.2025 – 13.02.2025

CALL 1/2024

Table of Contents

I. INTRODUCTION.....	3
II. LEGAL BASIS.....	3
III. EXPLANATION OF TERMS	4
IV. GENERAL CONDITIONS.....	6
IV.1. General Information about the Application and Selection Process.....	6
IV.2. Grant Implementation Conditions	6
IV.3. Purpose of the Grants	7
IV.4. Thematic scope of the Grants	7
V. FINANCIAL CONDITIONS	7
VI. METHOD OF APPLICATION.....	8
VII. GENERAL PRINCIPLES FOR APPLICATION ASSESSMENT IN THE CALL.....	9
VIII. FORMAL ASSESSMENT.....	10
IX. STAGE I OF SUBSTANTIVE ASSESSMENT	11
X. STAGE II OF SUBSTANTIVE ASSESSMENT	12
XI. SIGNING THE GRANT AGREEMENT	14
XII. PHASE II SELECTION	14
XIII. FINAL PROVISIONS	16
XIV. CONTACT.....	17

I. INTRODUCTION

1. The information contained in this document (hereinafter referred to as the Regulations) sets out the rules for the submission of Grant Implementation Applications (hereinafter referred to as the Application or Applications), the process of their assessment and selection for Phase I and the selection of Grants for Phase II under the PRIME Grant Project (hereinafter referred to as the PRIME Project) funded by the European Regional Development Fund under the European Funds for Smart Economy Programme 2021–2027, Priority 2. Innovation-friendly environment, Measure 02.06 PRIME.
2. The project is implemented by the Foundation for Polish Science (hereinafter referred to as the Foundation), based in Warsaw, ul. I. Krasickiego 20/22, 02-611 Warsaw, acting as the the Beneficiary.
3. The Project partner is Oxentia Ltd, a UK-based entity.
4. Grantees are selected on the basis of an open call based on strictly defined criteria. The application process is divided into stages.
5. All dates specified in the Regulations (unless otherwise indicated) relating to Applicants' obligations are the dates on which documents are received by the Foundation, not the dates of posting. In the case of time limits specified in days, a day is considered to be a calendar day. If the deadline falls on a public holiday or Saturday, the last day of the deadline is considered to be the next working day.
6. If source documents (e.g. the National Smart Specialisations document) are updated, some information may change, which will not affect the timing or conditions of the call or selection, although it may result in minor changes to the Grant agreement or other documents applicable to the call. The Foundation will keep Applicants informed of the extent of any changes.

II. LEGAL BASIS

The Foundation carries out the call for Proposals on the basis of:

- a) Article 41(3) Act of 28 April 2022 on the principles for implementing tasks financed from European funds under the 2021–2027 financial framework (Dz.U. [*Journal of Laws*] of 2022, item 1079, as amended), hereinafter referred to as the 'Implementation Act';
- b) The grant agreement for the non-competitive PRIME Project under the European Funds for Smart Economy Programme 2021–2027 (FENG), no FENG.02.06-IP.07-0001/23, concluded between the Foundation for Polish Science and the Minister of Funds and Regional Policy on 1 October 2024;
- c) Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market, hereinafter referred to as GBER;

- d) The Act of 20 July 2018 – Law on Higher Education and Science (Dz. U. [*Journal of Laws*] of 2024, item 1571);
- e) The Guidelines on the Eligibility of Expenditures for 2021–2027, hereinafter the Eligibility Guidelines;
- f) Guidelines on the Implementation of Equality Principles within EU Funds for 2021–2027.

III. EXPLANATION OF TERMS

Whenever the document refers to:

Internal Expert – this shall mean a person employed by the Foundation or a Partner, appointed to assess the Grant application;

External Expert – this shall mean a person not employed by the Foundation or a Partner, appointed to assess the Grant application;

Phase I – this shall mean the first Phase of the Grant lasting 6 months, which cannot be shortened or extended;

Phase II – this shall mean the second Phase of the Grant lasting 12 months, with the possibility of being shortened or extended;

Foundation – this shall mean the Foundation for Polish Science, which is the beneficiary of the non-competitive grant project under Measure 2.6 of the European Funds for Smart Economy Programme 2021–2027 (FENG);

Grant – this shall mean a project through which the Team undertakes tasks aimed at achieving the Grant's objective.

Grantee – this shall mean a research organisation selected through an open call announced by the Foundation under the PRIME Project; in these Regulations, this entity meets the definition of a Research Organisation;

Application Completion Guidelines – this shall mean a supplementary document for Applicants explaining how to fill in the application form and the scope of information required at the Application stage.

Grant Selection Criteria – (hereinafter referred to as Criteria) this shall mean a set of defined indicators or requirements enabling an objective and systematic assessment of the information provided in the Application;

Business Leader – this shall mean a person supporting the Scientific Leader primarily in market relations and conducting market validation of the commercialisation subject;

Scientific Leader – this shall mean a person acting as the principal executor of the Grant, co-author of the application, creator or co-creator of the intellectual property that forms the basis of the commercialisation subject, responsible for the development and implementation of a strategy for bringing the results of scientific research to the market;

Technology Transfer Support – this shall mean a person supporting the Scientific Leader in developing the commercialisation strategy and responsible for the development and implementation of the intellectual property protection pathway;

Research Organisation – this shall mean an entity based in the territory of the Republic of Poland and meeting the definition of an research and knowledge-dissemination organisation, as defined in Article 7(1) of the Act of 20 July 2018 – Law on Higher Education and Science (Dz.U. [*Journal of Laws*] of 2024, item 1571) and in accordance with the definition set out in the Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty (Article 2(83)). Research Organisation means an entity whose primary goal, irrespective of its legal status or way of financing, is to independently conduct fundamental research, industrial research or experimental development or to widely disseminate the results of such activities by way of teaching, publication or knowledge transfer;

PRIME Project – this shall mean the PRIME grant project implemented by the Foundation for Polish Science under the European Funds for Smart Economy Programme 2021–2027 (FENG) pursuant to Funding Agreement No FENG.02.06-IP.07-0001/23, whose primary objective is the effective commercialisation of R&D results generated in selected projects conducted within research organisations;

Phase I Grant Implementation Substantive Summary – (hereinafter referred to as the Summary) this shall mean a document prepared by the Grantee in a template provided by the Foundation, submitted to the Foundation by the end of Phase I, presenting information on the Grant's implementation and subject to assessment in the selection process;

Unit Rate – this shall mean the hourly Unit Rate for the Grantee's substantive personnel, determined in accordance with the provisions of the Regulations for the respective call;

Agreement – this shall mean an agreement for Grant implementation under the PRIME Project, defining the rights and obligations of the parties, including specific rules for the Grant's implementation and financing;

Application – this shall mean the Grant I application submitted via the form along with the necessary attachments through the Foundation's local electronic system;

Applicant – this shall mean the entity submitting a Grant application;

Team – this shall mean the substantive personnel of the Grantee presented in the Grant application, comprising 3 different individuals: Scientific Leader, Business Leader, and Technology Transfer Support;

AAT – this shall mean the team appointed to assess compliance with the Grant selection criteria.

IV. GENERAL CONDITIONS

IV.1. General Information about the Application and Selection Process

1. Only entities meeting the definition of a Research Organisation are eligible to apply for Grants under this call.
2. Applications may only be submitted electronically through the Foundation's electronic system by registering at <https://wnioski2023.fnp.org.pl>.
3. The application period runs from **14 January 2025 to 13 February 2025, until 4:00 PM** Polish local time.
4. The Foundation reserves the right to change the deadlines. Any such change will always result in an amendment to these Regulations in accordance with Section XIII.2. of the Regulations. In such cases, the Foundation will update the relevant dates in the Regulations and reflect the change in the call announcement. Circumstances that may affect the application deadline include, in particular:
 - a) an increase in the funding amount allocated for Grants within the call;
 - b) prolonged technical problems with the Foundation's electronic system making it impossible to submit Applications.
5. A total amount of **PLN 6,500,000 (six million five hundred thousand PLN)** is allocated for Call 1/2024.
6. The total requested funding amount for a single Grant must not exceed **PLN 313,904 (three hundred thirteen thousand nine hundred and four PLN)**.
7. Throughout the PRIME Project, across all calls, an individual Applicant must not exceed the limit specified in Article 41(6) of the Implementation Act, i.e., **EUR 200,000, equivalent to PLN 942,060** (based on the euro exchange rate on the call announcement date for non-competitive projects in February 2023, i.e., PLN 4.7103).
8. As part of each stage of the Grant, participants are required to attend events described in the Agreement and these Regulations, in particular the Bootcamp scheduled for 9–12 June 2025 and DemoDay 1, whose date will be arranged individually with each Grantee.

IV.2. Grant Implementation Conditions

1. The applicant is obliged to implement the Grant in accordance with the terms and conditions set out in the Grant Agreement.
2. The Agreement is executed in two phases: Phase I and Phase II. **Phase I starts on 1 June 2025 and ends on 30 November 2025. Phase II commences on 1 December 2025 and ends on 30 November 2026.**

3. The start date of a given Phase is strictly defined and not subject to change. This is due to the need to coordinate activities and events that constitute non-financial support to Grantees.
4. It is not possible to shorten or extend the implementation of Phase I. However, the implementation of Phase II may be shortened or extended up to 18 months without increasing the funding.
5. Grantees who do not sign the Agreement by **1 June 2025** will be automatically excluded from the PRIME Project and will not be allowed to participate in any of the events and activities designed for Grantees.
6. The implementation of the Agreement cannot commence on a date later than the start date of Phase I.

IV.3. Purpose of the Grants

1. The Grants under the PRIME Project are designed for researchers working in Polish research organisations, including early-career scientists, who believe that the results of their studies, forming the scientific basis of the commercialisation subject, have market potential and wish to commercialise them. Researchers, taking on the role of Scientific Leader, form project teams comprising a Business Leader and a Technology Transfer Support.
2. **The primary objective of Phase I is to enhance the competencies of Team members and conduct an initial market validation of the defined commercialisation subject.**
3. **The main goal of Phase II is to conduct an in-depth validation of the market potential of the commercialisation subject and implement the commercialisation strategy.**

IV.4. Thematic scope of the Grants

Under the PRIME Project, Grants will be funded in alignment with the priorities outlined in the National Smart Specialisations list. This means that the thematic scope of the Grants is open to all fields of science.

V. FINANCIAL CONDITIONS

1. The eligibility period for expenses cannot extend beyond 30 November 2026, subject to Section IV.2.4 of the Regulations.
2. Expenditures incurred on Value Added Tax (**VAT**) **are non-eligible costs.**
3. The planned expenditure must comply with the conditions set out in these Regulations and the Grant Agreement, in particular it must comply with the Eligibility Guidelines (insofar as they apply to Grantees) and the Application Completion Guidelines.
4. The Grant budget includes two categories of eligible costs:

- a) Grantee's substantive staff costs (Team members) – reimbursed based on the Unit Rate. The hourly unit rate for **Call 1/2024 is set at PLN 117.**

The maximum number of Unit Rates in Phase I is 597 hours. The maximum number of Unit Rates in Phase II is 1,915 hours.

- b) Business travel costs – **reimbursable in Phase II up to a maximum amount of PLN 20,000.**

VI. METHOD OF APPLICATION

1. The Applicant is required to complete the Application form in accordance with the Application Completion Guidelines.
2. Application must be completed in English.
3. The templates for attachments and declarations are made available on the PRIME Project website and the Foundation's electronic system. Submitting attachments that do not conform to the provided templates e.g., altering the cover page – removing text, or adding other data or graphics than required will be reviewed during the Application assessment and may result in a negative assessment.
4. Attachments included in the Application must be submitted in .pdf format.
5. The Applicant must attach a scanned copy of the signed Declaration by all Team members listed in the Application, as provided in the Application Completion Guidelines.
6. The Foundation's electronic system allows modifications to the electronic Application form and the replacement of attachments until the Applicant finalises the Application.
7. After completing the electronic Application form, the Applicant must download it in .pdf format. The downloaded Application, with the system-generated closing date on the first page, must be signed with a qualified electronic signature and uploaded to the Foundation's electronic system.
8. The Grant Implementation Application shall be signed by an authorised person in the Applicant's organisation (the authorisation should result from the statutes or any other document issued by the authorised person). If, in accordance with the Applicant's statutes or another document in force at the Applicant's institution, the countersignature of another person is required, that person's signature and name and job role should also appear on the Application.
9. The official submission time of the Grant application is the timestamp generated by the Foundation's electronic system when the Application is submitted.
10. The Application may be withdrawn at any stage of the call. To withdraw an Application, the Applicant must submit a written or electronic request to the Foundation. The contact method with the Foundation for withdrawing the Application is detailed in Chapter XIV: Contact.

11. Upon initiating the Application process in the Foundation's electronic system, the Application will be assigned a unique number. The Applicant will have access to the Application number and confirmation of its successful submission through the Foundation's electronic system.
12. After submitting the Application, the Applicant will have access to a viewable version of the submitted Application.
13. In the event of technical issues with the Foundation's electronic system, the Applicant should contact the designated person listed in Chapter XIV: Contact. In the event of prolonged technical problems, the Foundation may extend the Application period and will announce this on its website.

VII. GENERAL PRINCIPLES FOR APPLICATION ASSESSMENT IN THE CALL

1. The Application assessment is conducted in three stages: a formal assessment, Stage I substantive assessment, and Stage II substantive assessment.
2. Applications are assessed based on the Grant Selection Criteria.
3. Applications are reviewed by the Application Assessment Team (AAT) using the information provided in the Application and its attachments, as well as any supplements and explanations provided by the Applicant in accordance with the Regulations. If the Applicant fails to submit the required explanations or supplements within the specified deadline, the AAT will assess the Application based on the originally submitted documentation.
4. If obvious clerical or accounting errors are found in the Application, the Foundation may correct them without calling on the Applicant to correct them (in such a case, the Foundation corrects the error and notifies the Applicant via the Foundation's electronic system or e-mail) or may call on the Applicant to correct them.
5. During the formal assessment, the Application is reviewed by the Foundation's staff. At Stage I of the substantive assessment, external experts assess the Application in the form of reviews. At Stage II of the substantive assessment, the assessment is carried out by the Foundation's and the Partner's internal experts with the possible participation of external experts jointly forming the AAT. As part of the Stage II assessment process, an interview is conducted with the Team members listed in the Application.
6. The assessment process, from the day following the close of the Application period to the announcement of the list of Grantees, lasts up to 90 calendar days.
7. The accuracy of declarations and data contained in the Application may be verified by the Foundation at any stage of the assessment process, as well as before or after signing the Agreement.

8. If permitted by the principles specified in the Selection Criteria, the Applicant may be requested to provide explanations or supplements for specific sections of the Application as indicated by the AAT, which will be used to assess the fulfilment of the Criteria.
9. The explanations and supplements to the Application, as well as other information submitted by the Applicant upon the AAT's request, via the Foundation's electronic system, must be treated as an integral part of the Application.
10. If the Applicant is requested to correct or supplement the Application, the changes must be limited to those specified in the request. Any changes made outside the requested scope will not be considered in the assessment of the Application.

VIII. FORMAL ASSESSMENTASSESSMENT

1. Formal assessment of Applications is conducted based on the mandatory formal assessment criteria, which are part of the Criteria. At this stage, Applicants are allowed to correct their Application once.
2. If deficiencies in meeting the formal assessment criteria are identified, the Applicant will be requested to supplement or correct the Application within 7 days of receiving the request.
3. The deadline specified in the request begins the day after the request is sent via email.
4. Information on AAT's comments on the Application will be sent to the email addresses of:
 - the contact person indicated in the Application for assessment purposes, and
 - the Scientific Leader.
5. If the Applicant fails to provide a corrected/complete Application by the deadline, the assessment of the Application will be conducted on the basis of the information available in the originally submitted Application.
6. Submitting attachments that do not conform to the provided templates (e.g., altering the cover page, removing text, or adding other data or graphics than required) may result in a negative assessment.
7. All corrections or supplements to the Application during the formal assessment process must be submitted through the Foundation's electronic system, the same system used for submitting the original Application. The new, corrected version of the Application must be re-signed with a qualified electronic signature according to the rules set out in point VI.7-8 of the Regulations.
8. An Application can proceed to the next assessment stage only if it meets all mandatory criteria required for a positive formal assessment.

IX. STAGE I OF SUBSTANTIVE ASSESSMENT

1. The substantive assessment of Applications in Stage I is conducted based on the following Criteria:
 - *Scientific quality and innovation* and
 - *Market quality*.
2. The Stage I substantive assessment uses exclusively point-based criteria, broken down into sub-criteria with assigned weights, scored on a scale of 0 to 3, where:
 - 0 – means that the sub-criterion has been assessed as insufficient,
 - 1 – means that the sub-criterion has been assessed as sufficient,
 - 2 – means that the sub-criterion has been assessed as good,
 - 3 – means that the sub-criterion has been assessed as very good.
3. During Stage I of substantive assessment, the Applicant is not permitted to correct or supplement the Application.
4. Each Application is reviewed by two external experts.
5. Experts assess the Application against the substantive criteria, assigning points with justifications and, if applicable, providing recommendations or questions for consideration during the panel in Stage II of substantive assessment.
6. To qualify for the next assessment stage, an Application must:
 - achieve a **cumulative score of 1.75 or higher**, with **no less than 1.25** under the *Scientific quality and innovation* criterion; **and**
 - obtain **at least a score of 1** in every sub-criterion, ensuring all sub-criteria meet the minimum sufficient level (1).
7. As outlined in point 6 (above), the score is calculated as the average of the points given by both experts. If there is a discrepancy of more than 0.3 points in the total scores for either of the two criteria, the experts will collaborate to reach a final assessment, potentially using electronic means for reconciliation.
8. All Applications meeting the conditions outlined in point 6 are advanced to Stage II of substantive assessment.
9. Applicants short-listed for the next stage will receive an email notification promptly after the conclusion of Stage I of substantive assessment, including the recommendations/questions referred to in point 5 (above). Notifications will be sent to the email addresses of the contact person specified in the Application and the Scientific Leader.

10. In the case of a negative assessment, the Applicant will be informed via email about the negative outcome, including the score and a brief justification. Notifications will be sent to the email addresses of the contact person specified in the Application and the Scientific Leader.

X. STAGE II OF SUBSTANTIVE ASSESSMENT

1. Substantive assessment of Applications in Stage II is conducted based on both mandatory and point-based criteria specified in the Criteria. At this stage, Applicants may correct or supplement their Applications once.
2. Point-based criteria, broken down into sub-criteria with assigned weights, are scored on a scale of 0 to 3.
3. During Stage II, the Applicant may be requested to correct or supplement their Application in cases where deficiencies in the stage II substantive criteria are identified. Corrections must be made within the scope specified by the Foundation and submitted **within 7 days** of receiving the request, sent to the email addresses of the Scientific Leader and the contact person designated by the Applicant.
4. If the Applicant fails to provide a corrected/complete Application by the deadline, the assessment will be conducted on the basis of the information available in the originally submitted Application.
5. All corrections or supplements to the Application during Stage II of the substantive assessment must be submitted through the Foundation's electronic system, the same system used for submitting the original Application. The new, corrected version of the Application must be re-signed with a qualified electronic signature according to the rules set out in point VI.7-8 of the Regulations.
6. The AAT assessment includes an interview with the Applicant's Team (Scientific Leader, Business Leader, and Technology Transfer Support) regarding the criteria, the presentation of the Application's objective and feasibility, as well as the discussion of recommendations/questions mentioned in Sections IX.5 and IX.9 of the Regulations. The team is made up of three different people identified by the Applicant in the Application. The interview takes place in English and is conducted online via electronic communication tools provided by the Foundation.
7. Information about the date of the interview with the AAT will be sent to the Applicant **no later than 7 days** before the scheduled meeting to the e-mail addresses of the contact person indicated by the Applicant and all members of the Team.

8. If the Team, as specified in the Application (comprising the Scientific Leader, Business Leader, and Technology Transfer Support), is not fully present at the interview, the Foundation will interpret this as a decision to withdraw from the Grant process and participation in the Project.
9. The Foundation may reschedule the meeting only in cases of events beyond the Applicant's control, provided that the new date is **no later than 14 days** before the final deadline for approving the assessment results, as specified in Section VII.6 of the Regulations.
10. The final assessment of the Application is made on the basis of the final version of the Application and the clarifications provided during the interview with the AAT.
11. Deadlines mentioned in requests are counted from the day following the email dispatch date.
11. To be assessed positively, an Application must:
 - meet all mandatory criteria; **and**
 - achieve a cumulative score of **1.75 or higher** in the point-based criteria; **and**
 - obtain **at least a score of 1** in every sub-criterion, ensuring all sub-criteria meet the minimum sufficient level (1).
12. The ranking of Grants selected for funding depends on the total points received in Stage II of the substantive assessment. If multiple Applications submitted by the same Applicant receive a positive assessment after applying the point-based criteria in Stage II of substantive assessment, a maximum of three Applications with the highest scores, determined using tiebreaker criteria, will be recommended for funding.
13. In the event of a tie in scores between two or more Applications, a ranking criterion will be applied. If a tie persists after applying the ranking criterion, the Application where the Scientific Leader is a woman will rank higher.
14. The list of Applications approved for funding will be published on the Foundation's website (fnp.org.pl) immediately after the completion of Stage II substantive assessment.
15. In the case of a negative assessment, the Applicant will be informed about the negative outcome electronically (via ePUAP) or in paper form (if the Application does not have an ePUAP inbox), including the score and a brief justification.
16. In the case of a positive assessment, the Applicant will receive notification electronically (via ePUAP) or in paper form (if the Applicant does not have an ePUAP inbox), along with a list of documents required for signing the Agreement.
17. The Applicant may not appeal against a decision not to award a grant, but may submit a revised Application in subsequent calls (if any).

XI. SIGNING THE GRANT AGREEMENT

1. The Agreement, along with its attachments, serves as the basis for the Grantee's obligation to implement the Grant.
2. The Grant Agreement can only be signed if:
 - 2.1. The Application has been included in the approved list of Grants selected for funding;
 - 2.2. The Applicant has not withdrawn from funding;
 - 2.3. The Applicant has provided the correct documents as attachments to the Agreement within the deadline;
 - 2.4. The Applicant is not listed in the Register of Entities Excluded from Receiving Funds for EU-funded programmes.
3. The template for the Grant Agreement is not subject to negotiation or modification, except for changes specified within the Agreement itself.
4. The Applicant must submit the documents (signed by an authorised representative) **within 7 days** of receiving electronic notification of their approval by the Foundation.
5. Failure to submit all documents required by the Foundation within the specified timeframe, without providing valid reasons for the delay, will be treated as the Grantee's withdrawal from funding.
6. The Grant Agreement is signed electronically using qualified electronic signatures by authorised representatives of the Foundation and the Grantee.
7. Once signed by the final party, the Grant Agreement, along with its attachments, is sent to the Grantee's ePUAP inbox and/or made available via the Foundation's electronic system.

XII. PHASE II SELECTION

1. The selection process is the element of the Grantee's progress assessment that determines the Grantee's eligibility for Phase II and the renewal of the Grant Agreement. Only participants pursuing the Grant in Phase I will enter the selection process. Every Phase I participant has the opportunity to participate in the selection process.
2. The selection process begins on **3 November 2025** and includes a substantive assessment based on mandatory criteria, with participation of the Team in a DemoDay event. The selection process ends on **20 November 2025**.
3. The substantive assessment is carried out by the Foundation's and the Partner's internal experts with the possible participation of external experts.
4. As part of the selection process, the Grantee submits a Summary via the Foundation's electronic system on a template approved by the Foundation.

5. The Summary includes, in particular, information on:
 - the market potential of the commercialisation subject;
 - market environment analysis;
 - the commercialisation strategy;
 - intellectual property status;
 - a further Timeline of tasks towards the goal;
 - changes to the scientific basis of the commercialisation subject (if applicable);
 - changes to the Application (if applicable).
6. Failure to submit the Summary will result in Phase I being deemed incomplete and the return of all allocated funding.
7. The Summary assessment includes a DemoDay meeting with the Team, during which the Team presents the product (pitch) and discusses the Summary, answering experts' questions. The meeting takes place in English and is conducted online via electronic communication tools.
8. Information about the date of the interview with the experts will be sent to the Grantee no later than 7 days before the scheduled meeting to the e-mail addresses of the contact person for the Agreement and each member of the Team.
9. The Foundation may reschedule the meeting only in cases where unforeseen circumstances prevent the Team or experts from participating on the scheduled date, provided that the new date does not delay the completion of the selection process, as specified in point 2 (above).
10. Failure of the Team to attend the meeting on the scheduled date will be treated as a withdrawal from the Phase II Grant implementation.
11. The assessment considers the scope and quality of the information provided, demonstrating the Team's progress in knowledge and skill development, as well as the feasibility of achieving Phase II objective.
12. The assessment is conducted based on mandatory criteria listed in point 13, using a **YES/NO** scoring system.
13. The selection process evaluates whether:
 - all fields of the Summary have been completed as instructed;
 - vision for the commercialisation subject, proposed at this stage, addresses an identified and real market problem or need;
 - the commercialisation strategy proposed at this stage is aligned with the product's characteristics and current development stage;
 - the commercialisation strategy, proposed at this stage, incorporates insights from market interviews and mentoring sessions;
 - a development plan for the commercialisation subject (R&D work) has been created, along with a suitable timeline of actions needed to achieve the Grant objective and implement the strategy during Phase II;
 - the planned composition of the Team ensures the competence necessary to achieve the Grant's objective;

- required resources (financial, personnel, skills) outside the Grant have been identified and planned for implementing the commercialisation strategy;
 - potential risks associated with achieving the Grant's objective are identified and analysed in terms of their likelihood of occurrence and their mitigation (related to e.g. intellectual property);
 - the commercialisation strategy and objective of the Grant proposed at this stage are achievable within the 12–18 months of Phase II.
14. The Grantee successfully completes the selection process if they receive a **YES** in all criteria listed in point 13.
15. The Grantee receives written confirmation of successfully completing the selection process, along with a decision on the automatic extension of the Grant funding period and approval for any potential changes to the Application.
16. In the case of a negative assessment, the Grantee will be notified in writing of the negative selection outcome.

XIII. FINAL PROVISIONS

1. Matters not regulated in these Regulations are subject to generally applicable laws.
2. The Foundation reserves the right to amend the Regulations or any document specifying the terms of the call referred to in the Regulations, subject to the following conditions:
 - 2.1. The section of the Regulations outlining the method of Application assessment and its description cannot be amended;
 - 2.2. The Criteria may only be amended if no Applications have been submitted yet. Such changes will result in an extension of the submission deadline;
 - 2.3. If the Regulations are amended, the Foundation will publish information about the changes on the call website.
3. If the Regulations are amended by the Foundation after Applications have already been submitted, the Foundation will promptly and individually inform each Applicant. Notification about the amendments to the Regulations will be sent to the email addresses of the contact person and the Scientific Leader specified in the Application.
4. The Foundation reserves the right to cancel the call if:
 - no Grant Implementation Applications are submitted within the submission period, or
 - a significant change in circumstances occurs, making the selection of Applications no longer in the public interest, and such circumstances could not have been foreseen, or
 - the process is affected by an irremediable legal defect.
5. The Foundation will publicly announce the cancellation of the call and its reasons on its website.
6. The substantive section of the Grant Implementation Applications does not constitute public information.

XIV. CONTACT

1. Questions regarding the application process can be sent via email to: prime@fnp.org.pl.
2. Information regarding the call can be obtained by contacting:

Justyna Kunicka-Wielgosz

Mobile: +48 691 511 061

Dorota Potępa

Mobile: +48 693 340 510

3. Unless otherwise specified in the Regulations, communication between the Foundation and the Applicant/Grantee is conducted via email using the addresses provided by the Applicant in the Application for the individuals designated in the Regulations at each assessment stage.
4. If, for technical reasons, communication by email is not possible, the Foundation will indicate on the call page another means of communication with the Applicant.
5. Written documents must be submitted to: ul. I. Krasickiego 20/22, 02-611 Warsaw, at the Foundation's office via a postal operator, as defined in the Postal Law Act of 23 November 2012 (consolidated text Dz. U. [Journal of Laws] of 2023, item 1640) in person or by courier.
6. The Applicant is obliged to notify the Foundation of any change of address, including e-mail address. If this obligation is neglected, correspondence sent to the previous address shall be deemed to have been effectively served.
7. The Applicant may request the withdrawal of their Application in writing, either to the Foundation's address via a postal operator, as defined in the Postal Law Act of 23 November 2012 (consolidated text Dz. U. [Journal of Laws] of 2023, item 1640) in person or by courier. An electronic withdrawal request must be submitted via email to the address specified in point XIV.1 of the Regulations.